



No.PDMA(S)/11(161)/24/6579
GOVERNMENT OF SINDH
REHABILITATION DEPARTMENT
PROVINCIAL DISASTER MANAGEMENT AUTHORITY
PLOT NO: 26-C, MAIN KHAYABAN-E-JAMI
DHA, PHASE-VII, KARACHI, Phone: 021-35318192 & 021-35314219
Karachi dated: 12/6/2025.

General Notice

SUBMISSION OF QUOTATIONS FOR SUPPLY OF OFFICE MANAGEMENT ITEMS – PDMA HEAD OFFICE, KARACHI

I am directed to refer to the subject noted above and to state that the quotations are required from the interested firms registered with i.e FBR, Sales Tax, ETC regarding items mentioned below.

S.NO	Items	Quantity	Specifications
1	Laptop	2	Annexure-A
2	Paper Shredder	2	
3	Printer (Black & White)	4	
4	Color Printer	3	
5	Scanner	2	
6	Split AC 1.5 Ton Inverter	3	
7	Split AC 1 Ton Inverter	4	
8	Refrigerator (Single Door)	4	
9	Water Dispenser	8	
10	Electric Insect Killer Machine	5	
11	Smart LED 55"	3	
12	Executive Table	2	
13	Executive Chair	4	
14	Visitor Chair	18	
15	File Rack	10	
16	Office Table	6	
17	Generator 20 KVA	2	

Cc to:

1. PS to Director General, PDMA Sindh, Karachi
2. Assistant (Admin Section) with the direction to place the notice on the notice board of PDMA.

Daup 12/6/25
(JAHANZAIB SANJRANI)
ASSISTANT DIRECTOR (ADMIN)

Technical Specifications

Hardware			
Sr.No	Item	Description	Quantity
1	Laptop	Core i7 13th/14th generation, Ram 16 GB DDR5, Storage M.2 512 GB SSD, Full-size keyboard with Numpad, Operating System Windows 10 or 11 (Pre-installed & Activated), Display: 14-inch to 16-inch, Full HD Features: Slim & lightweight design, backlit keyboard and local warranty 1 year or equivalent.	2
2	Paper Shredder	Shredding Speed: Minimum 2 meters per minute and 20 to 25 sheets per pass Continuous operation of at least 30 minutes before cool-down, Shredding Material: Capable of shredding paper, credit cards, and CDs/DVDs, Staples, Able to handle staples and paper clips without jamming, Shredding Type & Security Level: Cross-cut or Micro-cut shredding mechanism, Bin Capacity: Minimum 20 to 30 liters waste bin, Large waste bin, Noise Level: low-noise operation for office use, Safety & Additional Features: Overheat and overload protection, Auto start/stop and reverse function to prevent jamming, Energy-saving mode for efficient power consumption and local warranty 1 year or equivalent.	2
3	Printer (Black & White)	Print Technology LaserJet, Print speed up to 40 PPM, Automatic Duplex printing: Yes, Print Resolution 1200 x 1200 dpi, Paper handling primary tray 250 sheets, secondary tray 100 Sheet Multipurpose, Ethernet Compatibility Yes, USB Port: Yes, Wireless Printing: Yes (Wi-Fi) and one year local warranty or equivalent.	4
4	Color Printer	Print Technology Color LaserJet, Print Speed: up to 35 PPM, Print Resolution: Up to 1200 x 1200 dpi, Duplex Printing: Yes, Paper Handling: Supports Letter, A4, Legal, Executive, B5, Paper Capacity: primary tray up to 500 sheets, secondary tray 100 Sheet Multipurpose, Connectivity: USB 2.0, Ethernet and 1 year local warranty or Equivalent	3
5	Scanner	Scanning Type: Flatbed + Automatic Document Feeder (ADF), Scanning Speed: Minimum 40 pages per minute (ppm) / 80 images per minute (ipm) in duplex mode at 200 dpi for color, grayscale, and black & white documents, Optical Resolution: Flatbed: Minimum 1200 x 1200 dpi ADF: Minimum 600 x 600 dpi, Paper Handling: ADF Capacity: Minimum 50 sheets, Supported Paper Size: A4, Letter, Legal, Connectivity: USB 2.0 or higher for fast data transfer, Features: Duplex Scanning: Yes (Automatic double-sided scanning), OCR (Optical Character Recognition): Must support OCR software for searchable PDFs. and 1 year local warranty or Equivalent.	2

Technical Specifications

Plant & Machinery (Purchase)			
Sr. No	Item	Specifications	Qty
1	Split Ac (1.5 Ton Inverter)	Cooling Capacity: 18,000 BTUs (British Thermal Units) per hour, Coil Material: 100% Copper coil with Gold Fin anti-corrosive coating, Cooling/Heating Modes: Dual functionality for both cooling and heating, Air Swing: 4D Air Flow with both horizontal and vertical swing: Key Features: Long Distance Air Flow, Fluoride Leakage Protection, Low Voltage Startup, Turbo Cooling Mode, Hidden LED Display, Self-Diagnosis Function (automatic error detection), Dehumidification Mode, Energy efficient up to 60% Energy Saving, Compressor warranty minimum 10 years and Service Warranty: Minimum 1 year, or equivalent.	3
2	Split Ac (1.0 Ton Inverter)	Cooling Capacity: 12,000 BTUs (British Thermal Units) per hour, Coil Material: 100% Copper coil with Gold Fin anti-corrosive coating, Cooling/Heating Modes: Dual functionality for both cooling and heating, Air Swing: 4D Air Flow with both horizontal and vertical swing: Key Features: Long Distance Air Flow, Fluoride Leakage Protection, Low Voltage Startup, Turbo Cooling Mode, Hidden LED Display, Self-Diagnosis Function (automatic error detection), Dehumidification Mode, Energy efficient up to 60% Energy Saving, Compressor warranty minimum 10 years and Service Warranty: Minimum 1 year, or equivalent.	4
3	Refrigerator Single Door	Single door refrigerator/room refrigerator, (Energy-efficient compressor) Capacity: minimum 190 Litters, Interior: Shelf type Tempered Glass shelf, Total Shelf minimum 2, refrigerator door pockets minimum 2, crisper (Vegetable Drawer) 1, Egg tray 1, voltage 220V – 240V / 50Hz, Compressor warranty minimum 10 years and Service Warranty: Minimum 1 year, or equivalent.	4
4	Water Dispenser	Number of Faucets: Three (Hot, Cold, and Normal), Cold Water Temperature: 7-10°C, Hot Water Temperature: 85-95°C, Cooling Capacity: Minimum 3 liters per hour, Heating Capacity: Minimum 5 liters per hour, Cold Water Tank: Minimum 3.5 liters, Hot Water Tank: Minimum 1.6 liters, Mini Fridge Compartment: Yes, Storage Capacity: Minimum 16 liters, Tank Material: Stainless Steel (for hygiene and durability), Body: Durable plastic with Glass or High-Quality Plastic Door, Voltage: 220-240V / 50Hz, Climate Class: T, Compressor Warranty: Minimum 3 years, Parts & Service Warranty: Minimum 1 year, or equivalent.	8
5	Electric Insect Killer Machine (2x20w)	Power Supply: 220–240V, 50/60Hz, Power: 2 × 20W UVA Tubes, Key Features: Equipped with 2 × 20W exclusive UVA tubes with a spectral peak at 365nm — delivers 30% more insect attraction with no harm to humans, Full-size high-tension electric grid for efficient insect elimination, Flat top design and slotted sideboards maximize insect coverage area, Constructed with aluminum alloy housing shiny, oil-proof, and easy to clean, Suitable for both office use, Can be wall-mounted for flexible installation. Warranty: Minimum 2 years or Equivalent	5
6	Smart Tv Uhd 55" Smart (4k) Led	Display: Screen Size: 55 inches, Resolution: 4K Ultra HD (3840 x 2160), Panel Type: LED, Design: Bezel-less design for an expansive viewing experience ,HDR Support: Yes, Smart Features: Operating System: Google-certified Android 11.0, 12 Or 13, Google Assistant: Built-in AI Smart Voice control, Google Play Store: Access to a wide range of apps, Chromecast Built-in: Yes, Pre-installed Apps: YouTube, Netflix, Sound Technology: Dolby Digital+, Connectivity: Wi-Fi: Yes, HDMI Ports: 3, USB Ports: (USB 2.0), Bluetooth: Yes, Hardware: minimum Ram 2GB, Internal Storage (Rom): 16GB, Screen Mirroring: Yes 1 year local warranty or Equivalent.	3

Technical Specifications

Furniture & Fixtures (Purchase)			
1	Executive Table	Table Size: 6 Feet Length, 3 Feet Width, 2 Feet – 6 Inches Height, Side Rack Size: 3 Feet Length, 2 Feet -6 Inches Height, Drawer Pedestal: 2 Distinct Handle drawers Cable Management: Round Socket. Material: Pure Solid Wood, color tone Dark Brown or Equivalent	2
2	Executive Chair	Type: High-back executive chair with ergonomic design, Backrest: Breathable mesh back with fixed headrest, Seat: Soft cushioned seat with foldable footrest, Armrests: Padded armrests, Reclining: Recline locking system, Tilt locking at 90° and Tilt tension control mechanism, Height Adjustment: Pneumatic (gas lift) height adjustment, Swivel & Base: 360° swivel with 5-star chrome-plated steel base and smooth caster wheels, Frame: Durable high-quality plastic frame with unique back design, Color: Black with white/grey accents or Black with Blue Accents or Equivalent	4
3	Visitor Chair	Padded Seat, Padded Back, Leatherette Upholstery, Chrome-plated Iron Frame, Foam Padded Arm Rests or Equivalent	18
4	File Rack	Material: Full frame made from solid wood, Frame Thickness: 1 inch (25mm) thick solid wood for strength and durability, Top Shelves: Two open shelves with 3mm thick glass doors, Locks provided on glass doors for secure access, Lower Cabinet: Two solid wood doors with locks and handles, Finish: Matt veneer texture in a stylish two-tone color with a high-pressure melamine surface, Edging: 1mm & 2mm PVC edge banding for smooth, durable corners, Assembly: Knockdown design with CNC-fitted hardware for precise, tool-friendly installation, Mobility: Floor-protective gliders for smooth repositioning without floor damage, Packaging: Secure delivery with polystyrene, shrink wrap, and corner-protected cardboard. or Equivalent	10
5	Office Table	Table Size: 6ft (Length), 3 feet (Width), × 2.6 feet (Height), Side Rack: 3 feet (Length) × 2.5feet (Height), with minimum 3 drawers, Material: Laminated engineered wood, Design: L-shaped with attached side unit, Finish: Scratch- & stain-resistant laminate, Color Options: Walnut + Black / Dark Oak / Espresso Brown or equivalent, Durability: Strong, stable, and suitable for daily office use, Style: Modern and professional executive look or Equivalent	6

Technical Specifications

Others (Building & Structure)			
1	Generator 20 KVA	20 KVA Generator Set, Japan, Europe America or equivalent, Capacity: Prime Power: 20 KVA Standby Power: 25 KVA, Phase & Frequency: 3-Phase, 4-wire system, 50 Hz, Engine: Water-cooled diesel engine, 4 cylinders, Starting System: 12V electric start with self/auto start, battery and charger included, Speed: 1500 RPM (synchronous with 50 Hz frequency) Voltage & Current: Voltage: 230/400 V ($\pm 5\%$) Current: Approx. 36–38 Amps at full load, Fuel Tank Capacity: Minimum 150 liters, Exhaust System: Silencer included (residential-grade or equivalent), Control Panel: Integrated panel with digital/analog meters and safety features: Load management, Overload protection, Low oil pressure shutoff, High temperature alarm/shutdown, Hour meter, voltage/frequency display, Canopy: Soundproof, weather-resistant, factory-fitted or equivalent, Accessories: Standard tool kit, cleaning kit, operation & maintenance manual Installation: Includes standard wiring and commissioning, Warranty: Minimum 2 years, PDMA Sindh color logo to be printed	2